

**NHS DORSET CLINICAL COMMISSIONING GROUP  
PRIMARY CARE COMMISSIONING COMMITTEE**

**7 JUNE 2017**

**PART ONE PUBLIC - MINUTES**

Part 1 of the Primary Care Commissioning Committee of NHS Dorset Clinical Commissioning Group was held at 2pm on 7 June 2017 at Vespasian House, Barrack Road, Dorchester, Dorset, DT1 1TG.

**Present:** Jacqueline Swift, Chair of the Primary Care Commissioning Committee (JS)  
Anu Dhir, Primary Care Lead (AD)  
Tim Goodson, Chief Officer (TG)  
Stuart Hunter, Chief Finance Officer (SH)  
David Jenkins, Vice Chair, Primary Care Commissioning Committee (DHJ)  
Claire Lehman, Primary Care Lead (CL)  
Mufeed Ni'Man, Locality Lead for East Bournemouth (MN)  
Sally Shead, Director of Nursing and Quality (SSh)

**In attendance:** Sam Crowe, Deputy Director of Public Health (SC)  
Laura Edwards, LMC Representative (LE)  
Katherine Gough, Head of Medicines Management (KG)  
Conrad Lakeman, Secretary and General Counsel (CGL)  
Sally Sandcraft, Deputy Director of Service Delivery (SSa)  
Louise Trent, Personal Assistant (LT)  
Chris Williams, Non-Executive Director, Healthwatch Dorset (CW)

**1. Apologies**

**2. Quorum**

2.1 It was agreed that the meeting could proceed as there was a quorum of Committee members present.

**3. Declarations of Interest**

3.1 Declarations were made as below:

- The Healthwatch Representative (CW), the Deputy Director of Public Health (SC), the Locality Lead for East Bournemouth (MN) and the Primary Care Lead (CL) declared an interest in agenda item 15 – Estates and Technology Transformation Fund (ETTF).

**Action**

It was agreed they could remain for the debate but could not vote on the issue.

- The Healthwatch Representative (CW) and the Locality Lead for East Bournemouth (MN) declared an interest in agenda item 17.1 – Providence and Marine Merger for approval.

It was agreed that they would leave the meeting for the debate and decision.

#### **4. Minutes**

- 4.1 The draft minutes of Part 1 of the meeting held on 5 April 2017 were **approved** as a true record.
- 4.2 The draft minutes of the Primary Care Reference Group held on 10 May 2017 were **noted**.

#### **5. Matters Arising**

- 5.1 The Committee **noted** the Report of the Chair on matters arising from the Part 1 minutes of the previous meeting.

#### **6. Chair's Update**

- 6.1 The Chair had no matters to update.
- 6.2 The Committee **noted** the Chair's update.

#### **7.1 Dorset Sustaining and Transforming Primary Care**

- 7.1.1 The Deputy Director of Service Delivery introduced the Dorset Sustaining and Transforming Primary Care Report.
- 7.1.2 Good progress had been made on the work associated with transforming primary care through alignment with the GP Five Year Forward View.
- 7.1.3 The first iteration of the Locality Plans had been received and were at varying stages of development. The Primary Care Lead (AD) had been working with the practices to support the plans and had provided feedback to the Locality Leads.

|            |   |     |
|------------|---|-----|
| 7.1.4      | The Deputy Director of Public Health requested that the plans and the menu of support be shared with Public Health so they could assist with ongoing development. The Committee directed the Deputy Director of Service Delivery to liaise with the Locality Leads to inform them that Public Health would like to view the assessments to provide feedback and support. If they consented the documents could be shared. | SSa |
| 7.1.5      | The Deputy Director of Service Delivery confirmed that the menu of support had been distributed to localities. She would be meeting with the Head of Communications to review development of the plan and the communication of positive messages to different audiences regarding the vision and level of support.  |     |
| 7.1.6      | The Committee <b>noted</b> the Dorset Sustaining and Transforming Primary Care Report.  |     |
| <b>7.2</b> | <b>Summary of 2017/18 GMS/PMS and APMS Contract Changes</b>   |     |
| 7.2.1      | The Deputy Director of Service Delivery introduced the Summary of 2017/18 GMS/PMS and APMS Contract Changes report.   |     |
| 7.2.2      | A succinct overview of the key changes relating to the PMS and GMS contracts had been highlighted in the report.  |     |
| 7.2.3      | The Head of Medicines Management noted the area within the Summary of General Medical Services Contract Negotiations on identification and Management of Patients with Frailty. She had been working with the Medicines Optimisation Group to create standards for frailty prescribing and would link with the Senior Programme Lead to include on the Frailty Framework.   | KG  |
| 7.2.4      | The Committee <b>noted</b> the Summary of 2017/18 GMS/PMS and APMS Contract Changes report.   |     |
| <b>7.3</b> | <b>Medicines Optimisation Group Report (Including the Annual Report for Medicines Management)</b>   |     |
| 7.3.1      | The Chief Pharmacist introduced the Medicines Optimisation Group Update.  |     |
| 7.3.2      | The position on antibiotic prescribing for this year was positive. The reduction in prescribing of the key antibiotics causing the largest problems with resistance had been documented.  |     |
| 7.3.3      | Since the report had been written, there had been an outturn of £1.5M underspend and the Committee commended the position.  |     |

7.3.4 The Deputy Director of Public Health queried the position of Novel Oral Anticoagulant (NOAC) costs and the whole pathway issue for management. The Head of Medicines Management highlighted that this was being managed as part of the RightCare programme on the pathway.

7.3.5 The Committee **noted** the Medicines Optimisation Group report.

## 8. **Public Health Update – Prevention at Scale**

8.1 The Deputy Director of Public Health introduced his Public Health update.

8.2 The programme definition phase had been completed. The next phase would be to work in primary care to view the application of Prevention at Scale locality by locality. The large scale cultural change required would be commenced through identifying a small number of areas for intervention.

8.3 The Committee was concerned regarding the omission of mental health from the Prevention at Scale initiative as this constituted a large part of primary care work. The Deputy Director of Public Health confirmed that Mental Health had been covered under other initiatives.

8.4 The Deputy Director of Service Delivery highlighted that identifying people at risk of mental health problems was a key element of the transformation plan and it would be positive to have a joined-up element with Prevention at Scale instead of fragmented services.

8.5 This would be part of the ongoing workforce development to support mental health and emerging problems. Risk stratification of the population to identify those at risk was a key element for the transformation plan. To link up with Health Coaches for living well and My Health My Way could create positive outcomes for supporting people.

8.6 The Deputy Director of Public Health confirmed that a more detailed summary of the Prevention at Scale initiative would be available following the Joint Public Health Board.

8.7 The Committee **noted** the Public Health update.

## 9. **Any Other Business**

9.1 There was no further business discussed.

**10. Date and Time of the Next Meeting**

10.1 The next meeting of the Primary Care Commissioning Committee would be held at 2pm on Wednesday 2 August 2017 at Vespasian House.

**11. Exclusion of the Public**

11.1 Resolved : that representatives of the Press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business transacted, publicity of which would be prejudicial to the public interest.